

Marathwada Mitra Mandal's
SHANKARRAO CHAVAN LAW COLLEGE, PUNE.

202/A Deccan Gymkhana, PUNE- 411004

(Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India and Government of Maharashtra)

[Accredited with 'A' Grade by NAAC]

CRITERIA NO 5.1.4

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ACADEMIC YEAR- 2022-23

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3	ANNUAL REPORT OF PREVENTION FROM SEXUAL HARASSMENT COMMITTEE
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MEETING NO. / सभा नं

DATE / तारीख



RESOLUTION
NO.

ठराव नं

PRESENT MEMBERS AND RESOLUTIONS

हजर सभासद व ठराव

REMARKS

शेरा

A. Y. 2022-23



Marathwada Mitra Mandal's
Shankarrao Chavan Law College,
202/A, Deccan Gymkhana, Pune- 411004

Date- 13/08/2022

Minutes of the Meeting-
Student Grievance Redressal Committee (2022-23)
Dated 13/08/2022.

Following points were discussed in the meeting:

1. To read and confirm minutes of last meeting held in Academic Year 2021-22 dated 18/05/2022:

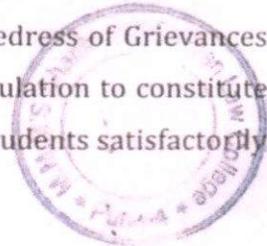
In the first meeting of Student Grievance Redressal Committee of the college for Academic Year 2022-23, the members read and confirmed the minutes of last meeting held in Academic Year 2021-22 dated 18/05/2022.

2. To discuss the composition of the Student Grievance Redressal Committee for Academic Year 2022-23:

The Chairperson of the Committee, Dr. Kranti Deshmukh madam welcomed all the members of the Committee and informed that there would not be any change in the composition of the Committee and the Redressal Committee constituted in academic year 2021-22 would be continued for academic year 2022-23.

3. To discuss the provisions of UGC (Redress of Grievances of the Students) Regulation, 2019:

The Chairperson discussed important provisions of UGC (Redress of Grievances of the Students) Regulation, 2019 like Objectives of the Regulation to constitute the Redressal Committee i.e. to settle the grievances of the students satisfactorily



at the institute level, related to matters covered under the definition of the 'Grievance' given under the Regulation of 2019. The members also analysed the definition of the Grievance given under regulation and discussed what matters may come under the purview of this definition. Then the Committee also discussed powers and duties of the Committee in grievance redressal, procedure for redressal of grievances of the students, remedial measures available to aggrieved students.

4. To discuss the role and responsibilities of the institute and members of the Committee in the settlement of grievances of the students.

The Chairperson discussed the role of the institute in the settlement of grievances of the students and the responsibilities of the members of the committee while dealing with the complaints filed by the students, their powers while conducting inquiry into the grievance, duties like following the principles of natural justice while dealing with the dispute, awarding remedy after disposal of the complaint, etc.

5. To discuss the policy of the college for taking preventive measures and settlement of grievances of the students in the matters like admission, scholarships, fees, harassment, discrimination etc.

The committee members unanimously finalised the policy to be adopted by the college, for the settlement of the grievances of the students. The policy contained the objectives, in what matters, the grievance can be filed by the students, procedure to file a grievance by the student, procedure of the inquiry to be conducted by the committee, remedial measures to be made available to the aggrieved student, matters to be included in the prospectus, policy of the institute in the admission process, organising programmes to make students as well as staff members aware about the policy of the college in settlement of the grievances of the students, etc. It was also discussed that the college must ensure strife free atmosphere in the college through promotion of cordial relationship amongst students and student-teacher relationship, advising all staff members to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.

6. To discuss the necessary information to be included in the Prospectus/Information Brochure of the college.

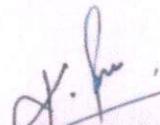
The committee discussed the information to be included in the Prospectus of the college and published on the college website as a part of preventive measure like policy of admission in the college, scholarships/financial Aid to be given to the students, fee structure, Composition of Student Grievance Redressal Committee, its objectives, how to file a grievance, procedure of inquiry into the complaint, remedial measures, contact details of the members of the Committee, etc.

7. To discuss the programmes to be organised in the college for creating awareness among students as well as staff in respect of matters like admission, scholarships, fees, harassment, discrimination, etc.

Then the members discussed programmes to be organised by the college like Induction Programme, Guest lectures, Workshops, Faculty Development programmes to make the students as well as all staff members including teaching and non teaching staff aware about the admission policy, scholarship/financial aid, fees for the courses, harassment in the college, etc. to be included in an academic planner of the college and execute accordingly.

The Chairperson, Dr. Kranti Deshmukh madam concluded the meeting with the vote of thanks.




Dr. Kranti Deshmukh
Principal



Marathwada Mitra Mandal's
Shankarrao Chavan Law College,
202/A, Deccan Gymkhana, Pune- 411004

Date- 13/08/2022

Student Grievance Redressal Committee Meeting
Dated 13/08/2022

(Academic Year 2022-23)

ATTENDANCE SHEET

Sr. No.	Name of the member	Designation	Signature
1	Dr. Kranti Deshmukh	Chairperson	
2	Dr. Vikas Bhatnagar	Member	
3	Dr. Bhagwan Gawali	Member	
4	Dr. Ashwini Ingole	Member	
5	Ms. Chinmayee Kulkarni	Special Invitee	 13.08.22





Marathwada Mitra Mandal's
Shankarrao Chavan Law College,
202/A, Deccan Gymkhana, Pune- 411004

Phone: (020) 25665320
+91- 8149340004
Email- mmsclc@gmail.com
Website- www.sclc.edu.in

STUDENT GRIEVANCE REDRESSAL COMMITTEE
(2022-23)

NOTICE & AGENDA OF THE MEETING

MMSCLC/SGRC/2022-23/

Date- 24/05/2023

All members of the Student Grievance Redressal Committee of **MMM's Shankarrao Chavan Law College, Pune** are hereby requested to kindly attend the Student Grievance Redressal Committee meeting scheduled on 30/05/2023, at 2:00 pm, at 5th Floor, Conference Room, MMM Shankarrao Chavan Law College, Deccan Gymkhana, Pune- 411004.



Agenda:

1. To read and confirm minutes of first meeting held in Academic Year 2022-23 dated 13/08/2022.
2. To take an overview of the implementation the policy of the college made for taking preventive measures and settlement of grievances of the students in the matters like admission, scholarships, fees, harassment, discrimination etc.
3. To take an overview of the information included in the Prospectus of the college.

4. To review the programmes organised in the college for creating awareness among students as well as staff in respect of matters like admission, scholarships, fees, harassment, discrimination, etc. as planned in the first meeting of the Committee held in Academic Year 2022-23.
5. To review if any grievance filed by the student either through online portal or email or phone or put in complaint box or before committee.



[Handwritten Signature]
Dr. Kranti Deshmukh

Principal

Sr. No.	Name of the member	Signature
1	Dr. Kranti Deshmukh	<i>[Handwritten Signature]</i>
2	Dr. Vikas Bhatnagar	<i>[Handwritten Signature]</i>
3	Dr. Bhagwan Gawali	<i>[Handwritten Signature]</i>
4	Dr. Ashwini Ingole	<i>[Handwritten Signature]</i> 24.05.23
5	Ms. Chinmayee Kulkarni	<i>[Handwritten Signature]</i> 24/5/23



Marathwada Mitra Mandal's
Shankarrao Chavan Law College,
202/A, Deccan Gymkhana, Pune- 411004

Date- 30/05/2023

Minutes of the Meeting-
Student Grievance Redressal Committee (2022-23)
Dated 30/05/2023.

Following points were discussed in the meeting:

1. To read and confirm minutes of first meeting held in Academic Year 2022-23 dated 13/08/2022:

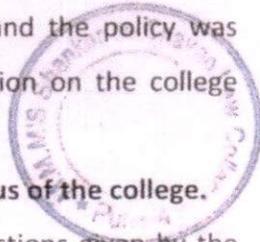
The members of the Committee read and confirmed the minutes of the meeting held in Academic Year 2022-23 dated 13/08/2022.

2. To take an overview of the implementation the policy of the college made for taking preventive measures and settlement of grievances of the students in the matters like admission, scholarships, fees, harassment, discrimination etc.:

It was noted by the members that the suggestions given by the Committee members in the first meeting for academic year 2022-23 dated 13/08/2022, regarding policy to be adopted by the college in taking preventive measures and settlement of grievances of the students were incorporated by the college and the policy was adopted by the college like updation of all necessary information on the college website, in the prospectus.

3. To take an overview of the information included in the Prospectus of the college.

It was noted by the members of the Committee that the suggestions given by the Committee to include necessary information related to Grievance Redressal



Committee like its composition, objectives, procedure to file a grievance, procedure of inquiry, contact details of the members of the Committee, was included in the prospectus of the college.

4. To review the programmes organised in the college for creating awareness among students as well as staff in respect of matters like admission, scholarships, fees, harassment, discrimination, etc. as planned in the first meeting of the Committee held in Academic Year 2022-23.

It was noted by the members of the Committee that the college organised the Induction Programme for every class informing them about composition, objectives, procedure to file a grievance, procedure of inquiry, contact details of the members of the Committee, its functioning, powers and duties while dealing with the complaints of the students, remedial measures available to the students. The members also interacted with the students and informed them about working of the Committee at the institute level.

5. To review if any grievance filed by the student either through online portal or email or phone or put in complaint box or before committee.

It was informed to the members of the Committee that no complaint was received from any student in academic year 2022-23 either through online portal or email or phone or put in complaint box or before committee related to admission, fees, scholarships, and discrimination by the officials of the college in admission process, harassment, etc.

The meeting was concluded by the Chairperson of the Committee with the vote of thanks.




Dr. Kranti Deshmukh

Principal



Marathwada Mitra Mandal's
Shankarrao Chavan Law College,
202/A, Deccan Gymkhana, Pune- 411004

Date- 30/05/2023

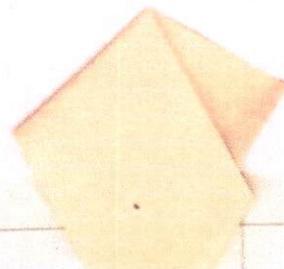
Student Grievance Redressal Committee Meeting

Dated 30/05/2023

(Academic Year 2022-23)

ATTENDANCE SHEET

Sr. No.	Name of the member	Designation	Signature
1	Dr. Kranti Deshmukh	Chairperson	
2	Dr. Vikas Bhatnagar	Member	
3	Dr. Bhagwan Gawali	Member	
4	Dr. Ashwini Ingole	Member	 30.05.23
5	Ms. Chinmayee Kulkarni	Special Invitee	





Marathwada Mitra Mandal's
Shankarrao Chavan Law College,
202/A, Deccan Gymkhana, Pune- 411004

Phone: (020) 25665320
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Email- mmsclc@gmail.com
Website- www.sclc.edu.in

STUDENT GRIEVANCE REDRESSAL COMMITTEE
(2022-23)

NOTICE & AGENDA OF THE MEETING

MMSCLC/SGRC/2022-23/

Date- 06.08.2022

All members of the Student Grievance Redressal Committee of **MMM's Shankarrao Chavan Law College, Pune** are hereby requested to kindly attend the Student Grievance Redressal Committee meeting scheduled as below:

Date- 13/08/2022,

Time- 10.30 am

Venue- 5th Floor, Conference Room, MMM Shankarrao Chavan Law College, Deccan
Gymkhana, Pune- 411004.



Agenda of the meeting:



Marathwada Mitra Mandal's
Shankarrao Chavan Law College,
202/A, Deccan Gymkhana, Pune- 411004

ANNUAL REPORT

ANTI RAGGING COMMITTEE 2022-23

MM's Shankarrao Chavan Law College, Pune strictly follows Zero Tolerance Policy towards ragging and abides by the **UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009**. The college has constituted the **Anti Ragging Committee** and **Anti Ragging Squad** as per Maharashtra Prohibition of Ragging Act, 1999 and UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009. Ragging is strictly prohibited in the premises of the institute. The college has taken all necessary precautions to prevent the act of ragging in college premises. Strong disciplinary action will be initiated if any student found to be guilty in the act of ragging.

At the beginning of the academic year we conducted Induction program for the new comers and informed them that we have different committees to resolve their problems including student grievances, sexual harassment and ragging committees. In this year on 7th September 2023, a guest lecture on the topic "Anti Ragging and Prohibition" was conducted by Dr. Santosh Jaybhay, Vice- Principal of the I. L. S. College, Pune. The speaker analysed what is ragging and why such acts are strictly prohibited in the educational institution.

As per the circular no BSW 2023/24/ 09 of the Savitribai Phule University, Pune, our institution conducted Anti ragging week from 12th to 18th August 2023

ERP system also introduced by the institution and Students can also file their complaint through ERP, under which we have an online complaint system under e- grievance.



The screenshot displays the SCLC portal dashboard. The top navigation bar includes the SCLC logo, a user profile (Guest (2)), and a 'Sign Out' button. The main content area is divided into several sections:

- OBE (Outcome Based Education):** Contains modules for Outcome, Academic Planning, Online Feedback, Online Exam, Result Analysis, Rubrics, Assignment (Internal Test), IQAC Reports, and Management Dashboard.
- Teaching & Learning:** Contains modules for Student Details, Events, Learning Management System, **Online Grievance** (highlighted in yellow), Leaderboard, Notice Board, Mentoring, Training and Placement, and My Profile.
- ERP (Enterprise Resource Planning):** Contains modules for Library (LMS), Leave Management, Inventory, Fees, Admission, Certificate, Inward-Outward, SMS Panel, and Website Integration.
- Recent Updates:** Lists Helpdesk Assistance (17), Telephonic Assistance (548), Email Assistance (0), Online Demonstration (23), and Onsite Assistance (0).
- Leaderboard:** Shows Saurabh Chavan with a score of 214. Below this, there are four 'Session Added' notifications for Dr. Chandramani Bhalariao, each dated 2nd Mar, 2024, 09:53 AM.

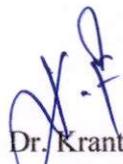
The footer of the dashboard includes a 'Download App' button, 'Privacy Policy', 'Terms of Use', and 'Powered by vmedulife'.

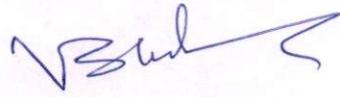
ERP Mechanism

The college has taken as necessary precaution and care to prevent any kind of problem in the institute. The "Anti ragging committee" of the college organizes two meetings in a year. In the academic year 2022- 23 first meeting was organised on 17th August 2022 and second meeting was organised on 2nd June 2023, no complaint has been filed in this year related to ragging.

For more details Students can visit below mention website.

<https://www.sclc.edu.in/anti-ragging-committee-arc/>


Dr. Kranti Deshmukh
Principal


Dr. Vikas Bhatnagar
Coordinator





Marathwada Mitra Mandal's
Shankarrao Chavan Law College,
202/A, Deccan Gymkhana, Pune- 411004

ANNUAL REPORT

INTERNAL COMPLAINTS COMMITTEE 2022-23

MMM Shankarrao Chavan Law College, Pune has **Zero Tolerance Policy** towards sexual harassment in the college. With this purpose, **Internal Complaints Committee (ICC)** is constituted in the College, Pune as per S.4 of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and Sub regulation (1) of Regulation 4 of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015.

We have a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. We conducted Induction program for all and informed them that we have different committees to resolve their problems including sexual harassment. In the year 2022-23 , on 11th February the cell organised one day seminar on "Empowering and educating youth for the prevention of Sexual harassment" .

We also displayed the boards of "Prevention from Sexual harassment (Internal Complaint committee) along with the name, mobile numbers and mail address of the members, students can approach directly to the members or share their problems on mobile or mail. The committee conduct meetings timely to dissolve the problems and complaints, the committee also discuss about the future planning.

The Institution also affixed complaint boxes on fourth floor, students can drop their problems, application or complaint in the boxes if they are feeling hesitation to appear before the committee members. At the end of the month we opened the boxes.



The college has taken as necessary precaution and care to prevent any kind of problem in the institute. The " Internal Complaint committee " of the college organizes two meetings in a year. In the academic year 2022- 23 first meeting was organised on 12th August 2022 and second meeting was organised on 22nd May 2023, no complaint has been filed in this year related to Sexual harassment has been filed by the committee.

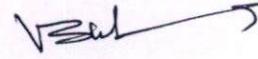
Under the following links of Institutional website the objectives of the committee, procedure of the complaint and details of the members have been displayed.

<https://www.sclc.edu.in/internal-complaints-committee-icc/>



Dr. Kranti Deshmukh

Principal



Dr. Vikas Bhatnagar

Coordinator



Shankarrao Chavan Law College, Pune.

202/A Deccan Gymkhana, PUNE- 411004

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Dt. 8/7/2022

To
Dr. Nagnath Bansode
MMM Shankarrao Chavan Law College,
Pune

Subject- Appointment as a member of Anti Ragging Committee at MMM's Shankarrao Chavan Law College, Pune for A.Y. 2022-23 to 2023-24

Respected Sir/Madam,

MMM's Shankarrao Chavan Law College, Pune is affiliated to Savitribai Phule Pune University, approved by Bar Council of India, Recognized by Government of Maharashtra, and Accredited with 'A' Grade by NAAC. MMM's Shankarrao Chavan Law College, Pune strictly follows Zero Tolerance Policy towards ragging and abides by the UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009. The college has constituted the Anti Ragging Committee and Anti Ragging Squad as per Maharashtra Prohibition of Ragging Act, 1999 and UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009. The college has taken all necessary precautions to prevent the act of ragging in college premises.

We take this opportunity to appoint you as a Member (Non Teaching Representative) of Anti Ragging Committee from A.Y. 2022-23 to 2023-24. We are looking forward to work with you and would be glad to take your valuable guidance in the matter of prevention, prohibition of ragging and redressal of complaints of the students as a member of committee. You are kindly requested to attend the meetings of the committee to be held from time to time.

Thanking you.




Dr. Kranti Deshmukh,
Principal



Marathwada Mitra Mandal's
Shankarrao Chavan Law College, Pune.

202/A Deccan Gymkhana, PUNE- 411004

(Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India and Government of Maharashtra)

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“येथे बहतांचे हित”

Date . 8th July 22

To
Dr. Nagnath Bansode
MMM Shankarrao Chavan Law College,
Pune

Subject- Appointment as a member of Anti Ragging Squad at MMM's Shankarrao Chavan Law College, Pune for A.Y. 2022-23 to 2023-24

Respected Sir/Madam,

MMM's Shankarrao Chavan Law College, Pune is affiliated to Savitribai Phule Pune University, approved by Bar Council of India, Recognized by Government of Maharashtra and Accredited with 'A' Grade by NAAC. MMM's Shankarrao Chavan Law College, Pune strictly follows Zero Tolerance Policy towards ragging and abides by the UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009. The college has constituted the Anti Ragging Committee and Anti Ragging Squad as per Maharashtra Prohibition of Ragging Act, 1999 and UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009. The college has taken all necessary precautions to prevent the act of ragging in college premises.

We take this opportunity to appoint you as a Member of Anti Ragging Squad for a term of three years from A.Y. 2022-23 to 2023-24. We are looking forward to work with you and would be glad to take your valuable guidance in the matter of prevention, prohibition of ragging in the college premises.

Thanking you.

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Nag




Dr. Kranti Deshmukh,
Principal

Marathwada Mitra Mandal's
Shankarrao Chavan Law College, Pune.

202/A Deccan Gymkhana, PUNE- 411004



(Affiliated to Savitribai Phule Pune University & Approved by Bar Council of India and Government of Maharashtra)

[Accredited with 'A' Grade by NAAC]

8/7/2022

To
Ms. Baani,
MMM Shankarrao Chavan Law College,
Pune

Subject- Appointment as a member of Anti Ragging Committee at MMM's Shankarrao Chavan Law College, Pune for A.Y. 2022-23

Respected Sir/Madam,

MMM's Shankarrao Chavan Law College, Pune is affiliated to Savitribai Phule Pune University, approved by Bar Council of India, Recognized by Government of Maharashtra and Accredited with 'A' Grade by NAAC. MMM's Shankarrao Chavan Law College, Pune strictly follows Zero Tolerance Policy towards ragging and abides by the UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009. The college has constituted the Anti Ragging Committee and Anti Ragging Squad as per Maharashtra Prohibition of Ragging Act, 1999 and UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009. The college has taken all necessary precautions to prevent the act of ragging in college premises.

We take this opportunity to appoint you as a Member (Student Representative-Fresher) of Anti Ragging Committee for A.Y. 2022-23. We are looking forward to work with you and would be glad to take your valuable guidance in the matter of prevention, prohibition of ragging and redressal of complaints of the students as a member of committee. You are kindly requested to attend the meetings of the committee to be held from time to time.

Thanking you.


Dr. Kranti Deshmukh,
Princip

Marathwada Mitra Mandal's
Shankarrao Chavan Law College, Pune.

202/A Deccan Gymkhana, PUNE- 411004

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To
Mr. Aniruddha Katke
MMM Shankarrao Chavan Law College,
Pune

१७/१२/२०२२

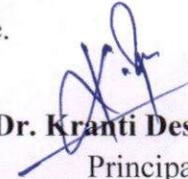
Subject- Appointment as a member of Anti Ragging Committee at MMM's Shankarrao Chavan Law College, Pune for A.Y. 2022-23

Respected Sir/Madam,

MMM's Shankarrao Chavan Law College, Pune is affiliated to Savitribai Phule Pune University, approved by Bar Council of India, Recognized by Government of Maharashtra and Accredited with 'A' Grade by NAAC. MMM's Shankarrao Chavan Law College, Pune strictly follows Zero Tolerance Policy towards ragging and abides by the UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009. The college has constituted the Anti Ragging Committee and Anti Ragging Squad as per Maharashtra Prohibition of Ragging Act, 1999 and UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009. The college has taken all necessary precautions to prevent the act of ragging in college premises.

We take this opportunity to appoint you as a Member (Student Representative-Senior) of Anti Ragging Committee for A.Y. 2022-23. We are looking forward to work with you and would be glad to take your valuable guidance in the matter of prevention, prohibition of ragging and redressal of complaints of the students as a member of committee. You are kindly requested to attend the meetings of the committee to be held from time to time.

Thanking you.


Dr. Kranti Deshmukh,
Principal

